

**Agenda**  
**Merriam PTO Board Meeting**  
**10/17/19**

1. Expansion of Board/ Membership

**Review of open positions (see attached)**

- A small description and how many hours each position entails

**Promotion to fill these positions**

- PTO meetings at night in order to provide more information

**Evening PTO Meetings**

- 3 night-time meetings - all other meetings are open invitations in the conference room
- Will have a set agenda from PTO Board plus a community conversation section
- Will come up with these dates and post them publicly

2. New Building Project

PTSO Roundtable Update

- Peter Light November 13th PTO meeting - will have to ask him if he is available

Superintendent Light presentation

3. Fall Fair Update

4. Directories

Update

Online going forward?

5. Treasurer Update

## 6. Review of Charter/ Bylaws update

- Discussions have begun around the school with staff, Teacher Council, School Council, and Assistants - there is a gap with how we are operating and what the bylaws state
- Work will begin this year to start the process of amending the bylaws
  - Surveying parents, having forums, taking that information, using what exists to develop new amendments
- A working group can develop questions for feedback
- Need to have a person on the committee familiar with 501(c)(3)
- 1 teacher, 1 PTO board member, 1 school council member, 2 parents, 1 community member, 1 assistant (Non-Professional Staff), 2 administrators